

## Guidelines for technical visits

*1st draft - vs 31/01/11*



# Who will participate in technical visits

- ▶ 4 representatives of the CCOO (project coordinator):

- ▶ Manel
- ▶ Luis
- ▶ Llorenc
- ▶ Carlos

- ▶ external consultant

- ▶ Vincent (DE, ES, BE)
- ▶ Bart (IT, BE)

- ▶ local partner

- ▶ every one in its own country
- ▶ *welcome for participation in site visit other countries (own budget, except for site visits combined with workshops)*

# Preparing the site visits...

- ▶ Task of every partner to prepare site visit in his country
    - ▶ practical part
      - propose hotel to partners
      - transport info (airport-hotel,...)
      - travelling: every partner arranges/pays his own trip
      - ...
- follow good practice of CCOO in Madrid ;-)

# Aim of technical visits

- ▶ the E-cosmos project wants to **get insight** into what happens in ES, DE, IT and BE regarding
  - ▶ mobility management policy (work related)
  - ▶ role and involvement of trade unions (or workers representatives)
- ▶ the E-cosmos project seeks to learn from **best practices** in each country
  - ▶ via presentations (theoretical part) and discussion with local key players
  - ▶ via site visits (“practical part”)
- with as final goal:
  - ▶ describe what happens in every of the four countries
  - ▶ define guidelines for trade unions for MM-actions and measures
  - ▶ suggest guidelines for common EU-policy on work related MM

# Preparing the site visits...

► Task of every partner to prepare site visit in his country

► theoretical part **WE PREPARE A TEMPLATE!**

- general data on your country (short!)
  - number of inhabitants
  - institutional structure
- data on mobility (+ description how they were collected)
  - modal split data
  - car ownership
  - traffic accidents
  - ...

# Preparing the site visits...

## ► theoretical part

- description of the general legal framework of mobility and mobility management policies in your country
  - obligation of mobility plans for companies?
  - contribution of employer in transport costs?
  - average cost of public transport for home work
    - cost of monthly ticket for PT-trip of 30minutes by bus, tram, metro, train,...
    - contribution by employer?
  - ...
- specific aspects in your country

# Preparing the site visits...

## ► theoretical part

- clear description of different mobility problems for commuters in your country, considering
  - environmental issues
  - social aspects (exclusion,...)
  - legal and fiscal aspects
  - health aspects
  - economical aspects
  - ...
  - specific aspects in your country

# Preparing the site visits...

## ► theoretical part

- description of the role and experience of trade unions (or other employees involvement) in the field of mobility management
  - is sustainable mobility an issue for trade unions?
  - is mobility part of negotiations
    - national level?
    - company level?
  - what is the focus (accidents, exclusion,...)?
  - ...
  - specific aspects in your country



# Preparing the site visits...

- ▶ theoretical part
  - short description of some good practices
    - initiatives by trade unions
    - by local authorities
    - by individual companies, industrial areas,...

# Preparing the site visits...

- ▶ do not panic!!
- ▶ no academic research
- ▶ limited text, focus on what is important
- ▶ suggestion: contact Vincent (~Manel) or Bart in case you have any questions
- ▶ we have 2 workshops to discuss results of technical visits
- ▶ we stay in touch in case extra info is needed

# Draft of template

► *xls-sheet*

# Schedule

- ▶ Italy: 23 – 25/2
- ▶ Germany: 29 – 31/3
- ▶ Belgium: 6 – 8/4
- ▶ WS2 – BCN: 4 (noon) - 6/5
- ▶ WS3 – BCN: 6 (noon) – 8/6
- ▶ final conf: 25/10